

PROFESSIONAL ENGINEERS (P.ENG.) REGISTRATION CHECKLIST



The Association of Professional Engineers in Belize (APEB) is the organization that is mandated under the *Professional Engineers (Registration) Act, Chapter 326:20*, with setting the standards for admission and with regulating the practice of professional engineering in Belize. To practice as a professional engineer in Belize an individual must be licensed by APEB. Each person who becomes registered will also be elected into the Corporate Membership of the Association.

To be granted a license to practice professional engineering, the applicant shall submit the following documents as a **single combined PDF file** in the following order:

1. Completed Application Form (found on Website)
2. Form must have signatures from two (2) Corporate Members of APEB in good standing at the time of evaluation or from two (2) Corporate Members of a like society of international repute, who provide proof of their registration status and are prepared to vouch for the experience gained.
3. Proof of payment for Non-Refundable Application Fee (BZD\$100)
4. Copy of official Identification:
 - Belizean Nationals: Copy of Social Security Card or Passport
 - Non-Belizean Nationals: Copy of Passport and Valid Work Permit as a Professional Worker
5. Scanned copy of engineering degree and official transcript from an accredited engineering program. If your Diploma and official transcript are in a language other than English, it must be accompanied by a certified translation of the entire document.
6. Curriculum Vitae (CV) demonstrating at least four years of practical engineering experience post graduation of a nature acceptable to the Council, at least 2 years of which must be acquired in Belize under the guidance and supervision of a Professional Engineer.
 - Additionally, the applicant could provide evidence of being a Corporate Member of a Society similarly constituted which is approved by the Council and has had practical experience in Belize for a period of not less than two years.

Once accepted, the applicant shall pay the first year's registration fee of BZD \$380 which includes member's official P.Eng. Seal and Practicing Certificate. To remain licensed, it is required to pay annual dues which is BZD \$300.00 on or before December 31st of each year.

Please note that APEB reserves the right, at its sole discretion, to request additional information or proof of information provided, at any time during the application and licensing process, to ensure that requirements for qualification are satisfied. This may include but is not limited to, signed documentation, either originals or certified copies, additional proof of identification or qualifications, names and contact information for referees etc.